

September 6, 2006

To: SAAS Program Chairs

## Let's try this again!

I was informed last week that due to unforeseen construction delays, the Battle House Hotel will not be open in time for our meeting. Additionally, a large portion of the Riverview Plaza's meeting space will be under renovation and also not available. This required massive changes in the original meeting room assignments.

All meeting space will be in the Mobile Convention Center or the Riverview Plaza Hotel. As program chair of your organization, please review the attached spreadsheet which has the revised meeting room assignments. If you are not the correct program chair contact, please forward and let me know. I have tried to group each group's meeting locations as close together as possible. The meeting room specifications can be located on the hotel and Convention Center's website linked from the attached worksheet or the [SAAS website](#).

**Due to the requested changes and reduced meeting space, I will need each association to review their room assignments again very closely by Friday, September 22** for assigned room space that is not adequate or not needed, any additions or changes in room description or title, and if the AV indicator for the need of a screen, projection table, and power source is not correct. SAAS provides the above for each organization, if needed. I have tried to incorporate all changes already received.

SAAS's registration fee remains \$40 per participant and \$5 per graduate student. Each organization or presenter will be responsible for providing or arranging for audio/video equipment and food and beverage for breaks and meals. **I will still need your organization's program in electronic format (MSWord format preferred) to include in the SAAS program by December 1, 2006.**

The group rate at the Riverview Plaza Hotel remains \$109 single/double and \$119 triple/quad. Reservation deadline is Friday, January 19, 2007. **I am obtaining additional sleeping room space at other various hotels and once finalized will let everyone know.**

Please check [SAAS Mobile website](#) for additional and updated meeting and conference information.

**Thank you for your patience and cooperation.**



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