

April 18, 2007

To: SAAS Program Chairs
CC: SAAS Officers

Thanks for another great successful meeting in Mobile! SAAS web site has been updated for minutes and registration numbers for the Mobile meeting. Please take a minute to review and if you have any comments let me know.

As program chair of your organization, please review the attached spreadsheet which has your organization's meeting room assignments and contact information for the SAAS Conference in Dallas. If you are not the correct program chair contact, please forward and let me know.

We will be meeting at the downtown Adam's Mark Hotel Dallas and Convention Center February 2 through February 5, 2008. Group rates are single and double rooms are \$99/night, triple is \$109/night, and quad \$119/night. **Deadline for reservations at the group rate is midnight January 23, 2008.** SAAS's opening session and reception is scheduled for the afternoon and evening of Sunday, February 3.

I will need the following information from each association by May 31, 2007:

1. Assigned room space that is not adequate or not needed.
2. Any additions or changes in room description or title on worksheet.
3. If the AV indicator for the need of a screen, projection table, and power source is not correct. SAAS provides the above for each organization, if needed.

SAAS's registration fee remains \$40 per participant and \$5 per graduate student. Each organization or presenter will be responsible for providing or arranging for audio/video equipment and food and beverage for breaks and meals. **I will need your organization's program in electronic format (MSWord format preferred) to include in the SAAS program by December 1, 2007.**

Each association has access to a presidential suite with a king bedroom at the contracted group rate (\$99/night) with an optional adjoining bedroom at the contracted group rate. You will need to provide me directly with individual name(s) and dates to reserve the presidential suite. The presidential suites are huge (2,180 square feet). A great **venue** for executive meetings and social events (see attached floor plan).

I am looking forward to another exciting and successful meeting in Dallas! The Adam's Mark Hotel and Convention Center is huge and has recently gone through a major renovation. We will have plenty of space to spread out. Additional meeting and conference information can be found on the [SAAS Dallas website](#).



Mark D. Legendre, Secretary/Treasurer
LSU AgCenter, 101K Efferson Hall
P.O. Box 25203, Baton Rouge, LA 70894-5203
(225) 578-4164 FAX (225) 578-4143
www.saasinc.org

Attachments: 4/10/07 meeting schedule
Presidential suite floor plan